



## **Addendum #1**

### **Subject: Architectural Services Q & A**

**Date: January 05, 2026**

1. Please confirm the RFQ submittal deadline is 5pm on January 11, not January 8 as noted in Section 2.0 – General/Technical Specifications.  
A – The correct date is January 11, 2026.
2. We would like to understand the type and size of the projects being contemplated under this contract. Is there a list of potential projects and/or a range of anticipated construction cost you can share?  
A - The RFP is to engage a reputable and experienced Architectural firm to work on potential affordable housing projects to include Senior, Multi-family and Farm Worker projects. The construction costs would vary depending on project size and funding availability.
3. The file name of this RFQ is “Architectural RFQ *reopen*.pdf”. Has this RFQ been advertised before? How many respondents were/are there?  
A - Yes, this RFQ was publicly advertised, and nine responses were received.
4. How will the projects being contemplated in this RFQ be procured?  
A - Project are based on owned projects needing redevelopment or land that is granted to the Housing Authority to development affordable housing.
5. Who is on the evaluation committee and what are their qualifications to select the pool of architects for this RFQ?  
A - The committee will be appointed by our Executive Director, and it will most likely comprise members from our Development and Director staff.
6. Section 3.0 – Scope of Services mentions schematic *refinement*. Will we be refining the work of others? How do these services differ from typical Schematic Design services?  
A - The Architectural engagement will include both projects that require typical Schematic Design for new construction projects and Schematic Refinement for projects that are existing and are slated for modernization. For projects that are already in the pipeline, the work would be a combination of both approaches depending on the project needs.

7. Section 4.0, Part 3 – Proposed Approach requires a “timeline that indicates work will commence within 30 days of contract award and *be completed within 98 days.*” A project’s timeline is directly proportional to its scope, scale, and complexity. For example, a minor alteration to an existing building may take less time to complete than a new building. Please clarify the intent of this requirement.

A - That requirement does not apply in this situation, as the completion timeline will differ based on the specific details of the project.

8. Section 5.0 – Cost Proposal requires an hourly rate schedule. Please confirm that the cost of each project awarded under this contract will be negotiated once the scope of each project is known.

A - Approximate figures for the hourly rate schedule will suffice for our current evaluation.

9. Section 6.0 – Proposal Evaluation mentions potential interviews involving “Best and Final” negotiations. Please clarify what will be negotiated should these interviews occur.

A - Negotiations may not take place in this case; if an interview occurs, it would likely be to clarify the firm's specifications.

10. May we review a copy of HACM’s standard contract? Exhibit E is an Affidavit Form (ref: Article 7a)?

A - The affidavit does not need to be notarized; however, we must adhere to all relevant terms specified in the affidavit to ensure that no bid has been colluded.