

**AGENDA  
HOUSING AUTHORITY OF THE COUNTY OF MONTEREY  
REGULAR BOARD MEETING  
BOARD OF COMMISSIONERS**

DATE: **Monday, January 28, 2019**  
 TIME: **5 p.m.**  
 PLACE: Housing Authority of the County of Monterey  
 Central Office  
 123 Rico Street  
 Salinas, CA 93907

**1. CALL TO ORDER (Pledge of Allegiance)**

|                              |                       |                      |
|------------------------------|-----------------------|----------------------|
| <b>2. <u>ROLL CALL</u></b>   | <b><u>PRESENT</u></b> | <b><u>ABSENT</u></b> |
| Chair Kathleen Ballesteros   | _____                 | _____                |
| Vice Chair Kevin Healy       | _____                 | _____                |
| Commissioner Mary Jo Zenk    | _____                 | _____                |
| Commissioner Viviana Gama    | _____                 | _____                |
| Commissioner Yessica Ramirez | _____                 | _____                |
| Commissioner Paul Miller     | _____                 | _____                |

**3. COMMENTS FROM THE PUBLIC**

**4. CONSENT AGENDA**

Items on the Consent Agenda are considered routine and, therefore, do not require separate discussion. However, if discussion is necessary or if a member of the public wishes to comment on any item, the item may be removed from the Consent Agenda and considered separately. Questions of clarification may be made by Commissioners without removal from the Consent Agenda. The Consent Agenda is adopted in one motion.

- A. Minutes – Approval of Minutes of the Regular Board Meeting held December 17, 2018
- B. Minutes – Approval of Minutes of the Special Board Meeting held January 14, 2019
- C. Resolution 2952: Create Job Description for Quality Control Manager to Replace Quality Control Supervisor position
- D. Resolution 2954: Reinstate Procurement and Contracts Manager Position and Elimination of the Housing Management Analyst Position

**5. REPORTS OF COMMITTEES**

|                                      |   |
|--------------------------------------|---|
| <u>Personnel Committee</u>           | Commissioner Zenk, Chairman             |
| <u>Finance/Development Committee</u> | Commissioners Gama & Healy              |
| <u>Monterey County Housing, Inc.</u> | Commissioner Zenk & Mr. Mann, HACM Reps |
| <u>Affordable Acquisitions</u>       | Commissioner Zenk & Mr. Mann, HACM Reps |

**6. REPORT OF SECRETARY**

- A. Executive Report

**7. OLD BUSINESS**

- A. Resolution 2951: Approval of the Operating Budget for the Fiscal Year Beginning July 1, 2018 and Ending June 30, 2019

**8. NEW BUSINESS**

- A. Resolution 2953: New Position – Eligibility Specialist I
- B. Resolution 2956: New Position – Accounting Assistant II
- C. Resolution 2957: New Position – Finance Specialist II
- D. Resolution 2955: Approval of Rental Demonstration Program (RAD) – Project Based Rental Assistance (PBRA) Policies for HACM and HDC Housing Sites

**9. INFORMATION**

- A. Finance Report
- B. Human Resources Report
- C. Development Report
- D. Property Management Report
- E. Housing Programs Report
- F. Strategic Goals

**10. CLOSED SESSION**

The Board of Commissioners will meet in Closed Session for the following purposes and reasons:

- A. Government Code Section 54597 Public Employee Appointment Executive Director
- B. Government Code Section 54956.9(b): Anticipated Litigation: (2)

**11. COMMISSIONER COMMENTS**

**12. ADJOURNMENT**

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This agenda was posted on the Housing Authority’s Bulletin Boards at 123 Rico Street, Salinas, CA.

The Board of Commissioners will next meet at the **Regular Board Meeting on February 25, 2019 at 5 p.m.**

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