

**ACTION**  
**MINUTES OF THE FINANCE/DEVELOPMENT COMMITTEE MEETING**  
**OF THE**  
**HOUSING AUTHORITY OF THE COUNTY OF MONTEREY**  
**HELD ON MAY 20, 2008**

Chair Alan Styles called the meeting to order at 11:32 a.m. Present: Commissioner Alan Styles, York Gin and Elizabeth Williams; Also Present: Jim Nakashima, Executive Director; Mary Jo Zenk, Deputy Executive Director; Jean Goebel, Director of Housing Management; Claudia Rivera, Assistant Director of Housing Management; Lynn Santos, Director of Finance; Susan Imwalle, Assistant Director of Finance; Rosie Anderson, Director of Housing Programs; Kelly Halcon, Human Resources Manager; Marilyn Rose, Development Analyst; Carolina Sahagun, Community Development Planner; and Recorder: Caritina Carbajal

**COMMENTS FROM THE PUBLIC:** .

None

**MINUTES**

The minutes for the April 22, 2008 were moved for approval by Commissioner Williams, seconded by Commissioner Gin. Motion carried.

**NEW BUSINESS**

**A. Resolution 2546: Authorization to apply for SuperNOFA for Housing Choice Voucher Family Self-Sufficiency (FSS) Program Coordinators for FY2008**

Motion was made by Commissioner Williams, seconded by Commissioner Gin, to recommend Resolution #2546 be placed under Consent Agenda for full Board approval.

**B. Resolution 2548: Authorization of the Architect of Record for the Housing Authority of the County of Monterey**

Ms. Sahagun reported that RFP's went out for this in August and several responses were received. Staffs recommendation is included in the memo and resolution.

Motion was made by Commissioner Gin, seconded by Commissioner Williams, to recommend Resolution #2548 be placed under Consent Agenda for full Board approval.

**C. Resolution 2549: Assignment of Property Management Services for Tynan Village, LP**

Motion was made by Commissioner Williams, seconded by Commissioner Gin, to recommend Resolution 2549, be placed under New Business for full Board. Motion carried.

**D. Resolution 2550: Approving the Joint Powers Agreement Between the Community Development Commissioner of Mendocino County and the Housing Authority County of Monterey Relating to the Financing of an Affordable Housing Project and Approving Actions Related Thereto.**

Committee asked staff to look into other legal name for the agreement. Committee agreed that the resolution be moved forward for Board review if title of agreement was changed.

Motion was made by Commissioner Williams, seconded by Commissioner Gin, to recommend Resolution 2550, be placed under New Business for full Board. Motion carried.

**E. Resolution 2551: Amending the Housing Authority Homeownership Plan**

Committee asked staff to bring HUD's requirements for properties after disposition to board meeting. Staff clarified that this resolution does not change the affordability requirements in the board's Homeownership Plan, only the land lease.

Motion was made by Commissioner Williams, seconded by Commissioner Gin, to recommend Resolution 2551, be placed under New Business for full Board. Motion carried.

**F. Resolution 2552: Authorization to Revise The Management Policy for Casas Del Sol**

Motion was made by Commissioner Williams, seconded by Commissioner Gin, to recommend Resolution #2552 be placed under Consent Agenda for full Board approval.

**INFORMATION**

**A. Status Report: March 2008 Financial Statements and April 2008 Disbursements**

Nothing to add. No action required.

**B. Status Report: Monthly Development Report:**

Mr. Nakashima reminded Committee of tour of Tynan Village on Thursday at 3:00 p.m.

Committee reviewed staff memo on Lakeview and tabled discussion until next month for Committee they also want staff to look at purchase options. No Action Required.

**C. Status Report: Monthly Housing Management Report:**

Nothing to add. No action required.

**D. Administrative Report:**

Nothing to add. No action required.

**E. Quarterly Cash Report:**

Nothing to add. No action required.

**FUTURE AGENDA ITEMS**

Commissioner Williams will meet with Ms. Zenk on June 10<sup>th</sup> at 10:30 a.m. to discuss agency budgets prior to Finance Committee meeting on June 17<sup>th</sup>.

**COMMISSIONER COMMENTS:**

Commissioner Williams thanked Ms. Santos, Mr. Nakashima and all staff.

**ADJOURNMENT**

There being no further business to come before the Committee, the meeting was adjourned at 12:545p.m.

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Vice Chairman

ATTEST:

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Secretary

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Date