

**ACTION
MINUTES OF THE PERSONNEL COMMITTEE MEETING
OF THE
HOUSING AUTHORITY OF THE COUNTY OF MONTEREY
HELD ON MONDAY, JUNE 18, 2007**

Acting Chair Richard Rangel called the meeting to order at 10:00 a.m. Present; Commissioners Richard Rangel and Merri Bilek. Absent; Commissioner John Dalessio. Also Present: Jim Nakashima, Executive Director; Tony Caldwell, Chief Information Officer; Carolina Sahagun, Assistant Director of Housing Programs; Claudia Rivera Assistant Director of Housing Management; Kelly Halcon, Human Resources Manager; Chris Martinez, Administrative Assistant to DED; and Recorder: Caritina Carbajal.

COMMENTS FROM THE PUBLIC:

None

MINUTES

A motion was made by Commissioner Bilek, seconded by Commissioner Rangel to approve the minutes of the May 14, 2007 meeting. Motion carried.

INFORMATION

A. Administrative Report and Summary of Actions for June 2007/July 2007

Ms. Halcon pointed out that Chris Martinez is in the Spotlight for the following month. She added that the Finance Specialist II position has been filled and is working on filling caretaker openings.

Commissioner Rangel asked why there are no Interns at this time. Mr. Nakashima responded that enrollment is low in our community.

Commissioner Bilek complimented the Disaster Preparedness Website as a great tool to have available. She congratulated the entire staff for being in the Spotlight.

Ms. Halcon added that one of the company vehicles was stolen. The front axle was broken and the vehicle is totaled. Police are handling the situation and the car was fully insured.

Commissioner Rangel asked staff to highlight the re-appointment for himself and Commissioner Bilek in the HACM Chronicle. He stated that it was important for staff to know. No Action Required.

B. Status Report: Eligibility/Section 8 Reports

Ms. Sahagun reported that staff continues to work on inputting applications to the system. Nothing to add to report. No Action Required.

C. Legislative Update

Mr. Caldwell talked about the increasing number of households that are forced to pay 50% of their income to rent. He reported that HUD released a report that shows a 16% increase from 2003 to 2005. He added that the House has postponed the HUD Appropriations vote. No Action Required.

D. Media Update

Mr. Nakashima reported on his activities at the Berkley Housing Authority.

Mr. Caldwell reported on his activities at the Marin Housing Authority. No Action Required.

COMMISSIONER COMMENTS

Commissioner Rangel stated that Supervisor Salinas would be joining the celebration at King City Elderly this coming Thursday. He stated that the rehabilitation was going very well and he would be organizing an internal celebration once the renovation is complete.

Commissioner Bilek noted she was pleased that the entire staff was put on the spotlight.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned at 10:45 a.m.

Chairman

ATTEST:

Secretary

Date